

Date	_____
Invoice #	_____

Requestor	
Name (contact)	_____
Company	_____
Address	_____
Telephone	_____
Email	_____

Section 1 - to be completed by the client				Section 2 - to be completed by Access			
Part Number	Description	Quantity	Reason for Return	Refused	Reason for refusal	Authorized	Conditions
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If the reason for return is "Other"	
Part Number	Explanation

Section 3 - Access Industrial use only	
Return authorized by	_____
Date	_____
Valid until	_____
Authorization #	RCL _____

Reason for return: RET01 No longer required RET02 Defective part RET03 Shipping error RET04 Core return RET05 Wrong product ordered RET_OTHER Other	Reason for refusal: REF01 Unpacked part (original packaging damaged or missing) REF02 Part Missing REF03 Electric / Electronic part REF04 Used / Damaged part REF05 Special order
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